

## N. L. Dalmia Institute of Management Studies and Research

MMM/ MFM/ MHRDM (Part Time) Admissions 2018-21

### Frequently Asked Questions (FAQ)

**1. What is the Eligibility Criteria for these courses?**

A candidate must have passed a Three Years Bachelor's degree examination as per university rule from any UGC recognized University. Candidate must have a minimum Two Years of Experience after graduation (Executive or Supervisory level).

**2. Which part Time MBA courses do you have?**

We have Three Part Time MBA Courses. They are as follows.

Master of Marketing Management (MMM)

Master of Financial Management (MFM)

Master of Human Resources Development Management (MHRDM)

**3. How many Seats are available for each course?**

Master of Marketing Management – Total 90 Seats

Master of Financial Management - Total 90 Seats

Master of Human Resources Development Management - Total 60 Seats

**4. What is the procedure for applying?**

Application can be filled in two ways:-

A] Online Application through Institute official website – [www.nldalmia.in](http://www.nldalmia.in)

B] Admission form can also be purchased from the Institute Account office from Monday to Sunday from 09.30 am to 5.00 pm.

**5. What is the form fee?**

Form fees is Rs. 2000/- which is non-refundable. Form fees is payable by CASH / Demand Draft / NEFT / Online Gateway.

You have following types of option to pay the form fees

a) By Cash: Visit to Institute and pay by cash at account office

b) By Demand Draft: Prepare demand draft in favour of "N.L. Dalmia Institute of Management Studies & Research", payable at Mumbai (Only in case application is through online)

c) By Online Payment gateway: This option is only if you wish to apply through online application

d) By NEFT: Transfer the fund on following Beneficiary account details; (Only in case application is through online)

i. Beneficiary Name: N. L. Dalmia Institute of Management Studies & Research

ii. Account Number: 915010013977698

iii. IFSC Code: UTIB0000573

iv. Bank Name: Axis Bank Ltd

v. Branch: Mira Road East

**6. What is the last date of form submission? What if I miss the last date of form submission?**

Last date of submission of form is 30<sup>th</sup> April 2018 up to 6:00 P.M. Forms received after this would not be considered for selection process. Please submit the form in person. Those who miss the last date are advised to get in touch with the contact person given under item (19).

**7. What photocopies are required to be submitted with the form?**

A. In case of physical submission of Application, attach the below mentioned Xerox copies of documents.

B. In case of online submission of Application, scan the below mentioned original documents and upload it.

1. Class X Mark sheet

2. Class XII Mark sheet

3. *Last Year Graduation Mark sheet (Candidate who belongs to 'Other than Mumbai University Category' are required to bring photocopy of all years/ semesters degree mark sheets)*

4. *Convocation Degree and Passing Certificate*

5. *Experience Certificate of 2 Years (Only after graduation)(Appointment letter and salary slip are not accepted)*

6. Candidate is also required to submit TWO recent passport size color photographs along with the form

**8. What is the admission procedure?**

a) Admission is based on the performance of Written Test and Personal Interview, both of which will be conducted by the Institute on the SAME DAY.

b) Past Academic Scores will also be considered while selecting an applicant.

**9. When is the Selection Process?**

This Written Test for Marketing and HR will be on Saturday May 12<sup>th</sup> 2018 followed by Personal Interview and Document Verification on the same day.

The Written Entrance Test for Finance will be on Sunday May 13<sup>th</sup> 2018 followed by Personal Interview and Document Verification.

**10. How do I prepare for the test?**

It is an Aptitude test comprising of Mathematics (Arithmetic), English, General Knowledge and Logic (Read papers, books). Samples questions will be available on the Institute's notice board one week before the Written Test.

**11. What is the dress code for the Personal Interview?**

Dress code is business formals. E.g.: Grey / Black / White/ Blue

It is suggested that Applicants avoid t-shirts, sleeveless tops and skirts.

**12. Are these courses are affiliated to which University?**

All Three courses are affiliated to University of Mumbai and the degrees are awarded by the University.

**13. What is the duration of the course?**

Course is of Three Years. There are total six semesters.

**14. What are the timing of the Lectures?**

2 days a week i.e.

Every Saturday evening 4.45 pm to 9.00 pm

Every Sunday from morning 9.30 am to 6.30 pm

**15. What are the attendance criteria?**

As per University Rules students have to attend minimum 75% lectures in each subject to qualify for taking the exam in that subject.

**16. What Original documents I require during personal interview?**

Following documents are required during Personal Interview.

1. Original ID Card given at the time of Form Submission
2. Class X Marksheet
3. Class XII Marksheet
4. Last Year Graduation Mark sheet (Candidate who belongs to 'Other than Mumbai University Category' is required to bring all years/ semesters degree mark sheets)
5. Convocation Degree and Passing Certificate
6. Work Experience Certificate of 2 Years (Only after graduation)  
(Appointment letter, salary slip etc. will not be accepted in lieu of the Work Experience Certificate).

**17. When will the results of admission process for these courses be declared?**

The result of admission process for all three courses will be declared in the fourth week of May on the Institute notice board as well as Institute website.

**18. What are the fees of the courses?**

The fees for these courses are decided by Fees Regulating Authority. Fees will be communicated at the time of admission i.e. at the time of Merit List.

**19. What is the course content of this course?**

Course content is available on Mumbai University website.

**20. Who are the contact persons for more details?**

Mr. Anil Sawant: 9920555333, Mr. Kadam: 9820729966, Ms. Floren: 022-42990033/44/55/43/91

Email : [admissions@nldalmia.in](mailto:admissions@nldalmia.in) (Between 09.30 to 5.00pm for the same)

**Disclaimer: The institute reserves the right to change rules / norms / details / dates / process of admission at any point of time based on its understanding and rights. The onus of having updated and complete and latest information lies with the applicants / parents / relatives / friends of applicant under all and any circumstances.**

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