



N. L. Dalmia[®]
Institute of Management Studies and Research
(A School of Excellence of N. L. Dalmia Educational Society)


Date: 26/09/2017

CIRCULAR

All the concerned IQAC members are hereby informed that meeting of Internal Quality Assurance Cell (IQAC) is scheduled to be held on 3rd October, 2017 at 11:30 am in MDP Room, Second Floor, NLDIMSR Campus.

Proposed Agenda:

1. Implementation of Institute Faculty Relationship Policy
2. Implementation of ERP
3. To introduce Certificate Programs


Dr. Mangesh Kasbekar
Coordinator





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Minutes of Internal Quality Assurance Cell (IQAC)

Date: 3rd October, 2017

Time: 11:30 am

Venue: MDP Room, Second Floor, NLDIMSR Campus

Agenda:

1. Implementation of Institute Faculty Relationship Policy
2. Implementation of ERP
3. To introduce Certificate Programs

Sr. No.	Category	Name of the Member	Present/ Absent
1	Chairperson	Dr. Raja Roy Chowdhury	Present
2	Administrative Officers	Mr. Anil Sawant	Present
		Ms. Sujata D'Souza	Present
		Ms. Neela Mayee	Present
		Ms. Kaushal Faldu	Present
3	Faculty	Dr. Dinesh Hegde	Present
		Dr. Anil Gor	Present
		Prof. Jyoti Nair	Present
4	Management Representative	Prof. Seema Saini	Present
5	Alumnus	Mr. Gaurav Jain	Present
6	External Expert	Dr. Sunil Rai	Present
7	Community Representative	Ms. Juhi Rai	Present
8	Employer/Industrialist	Mr. Anil Talreja	Present
9	Student Representative	Mr. Rupen Chawla	Present
10	Coordinator of IQAC	Dr. Mangesh Kasbekar	Present

The major points discussed during the IQAC Meeting were as follows:

Implementation of Institute Faculty Relationship Policy

The Institute Faculty Relationship Manual is drafted and is placed before the Management for approval. The Institute Faculty Relationship Manual includes Norms for faculty training, attending seminars and conferences, faculty work load norms remuneration for conducting MDPs, consultancy and publishing in quality research journals to motivate research in the institute etc.

Implementation of ERP

A vendor was identified for ERP system. The ERP will be having different modules for admissions, placements, examination, inventory management etc.

To introduce Certificate Program

The Institute plans to offer certificate programme in Big Data with an exclusive partnership with SAS India, Digital marketing & Social media analytics, Information and cyber security

Meeting was concluded with permission of chair and by Vote of Thanks.

Minutes Prepared by:

MKV

Dr. Mangesh Kasbekar
IQAC Coordinator



Approved by:

Saini

Prof. Seema Saini
CEO

N. L. Dalmia Educational Society