



N. L. Dalmia[®] **Institute of Management Studies and Research**

(A School of Excellence of N. L. Dalmia Educational Society)

Internal Quality Assurance Cell (IQAC)

Annual Action Taken Report for the Academic Year (2022-23)

Sr. No.	Date of the Meeting	Action Areas	Action Taken
1	06/07/2022	E-Governance and Streamlining of Administrative Process	The E-Governance activities are regularly monitored by IQAC and necessary action are taken on regular intervals.
2	06/07/2022	To prepare Academic Calendar for the year	The academic Calendar for A.Y.2022-23 was prepared and circulated amongst the students.
3	06/07/2022	Revised Student Handbook for A.Y. 2022-23	The Student Handbook for A.Y.2022-23 was prepared and shared amongst the students.
4	06/07/2022	To discuss the schedule of various Academic and Extra-Curricular activities	The schedule for various academic an Extra Curricular activity was prepared and is regularly followed and monitored by the Program office.
5	06/07/2022	Distribution of Laptops to students	The laptops were purchased and distributed amongst the first-year students.
6	28/11/2022	Updates on Research and Consultancy	The Research and Consultancy progress is regularly monitored by Research Committee.
7	28/11/2022	ISO Internal Audit	ISO Internal Audit was conducted in January 2023.


8	28/11/2022	Faculty and Staff Training Programs	Various training programs were organized for Faculty and Staff members during A.Y.2022-23.
9	28/11/2022	Student Support and Progression	Regular Guest Lectures, Industrial Visits, Mentoring sessions, Value Added programs were organized for the students to enhance their overall development and progress.
10	28/11/2022	NAAC IIQA Submission	NAAC IIQA was submitted and the approval was received on 27 th February 2023.
11	28/11/2022	NAAC SSR Preparation progress	NAAC SSR was submitted on 1 st May 2023.
12	28/11/2022	AMDISA Membership	AMDISA Membership was received in August 2022.
13	28/11/2022	IFA Membership	The Institute received IFA Membership in August 2022.
14	16/02/2023	Stakeholder Feedback	Various feedbacks are taken by IQAC and analysis are prepared and shared with the management and actions to be taken are discussed.
15	16/02/2023	Alumni Engagement	Regular Alumni meetings are organized by Alumni Head and they are involved in various activities throughout the year for students progression.
16	16/02/2023	My Social Responsibility	Students are regularly involved in My Social Responsibility activities to enhance the sense of social responsibility amongst the students.
17	16/02/2023	SAQS Accreditation Progress	SAQS SSR was submitted and the Peer Team visit is tentatively scheduled in the month of July

			2023.
18	16/02/2023	Certificate program for HR Students	Certificate program was organized for HR Students.
19	09/05/2023	Progress of NAAC Accreditation	NAAC SSR was submitted on 1 st May 2023.
20	09/05/2023	Progress of SAQS Accreditation	SAQS SSR was submitted and the Peer Team visit is tentatively scheduled in the month of July 2023.
21	09/05/2023	Stakeholders' Feedback	Various feedbacks are taken by IQAC and analysis are prepared and shared with the management and actions to be taken are discussed.
22	09/05/2023	Review of Departmental procedures and formats	IQAC regularly monitors Departmental procedures and formats.
23	09/05/2023	Preparation for Online and ODL approval process	Online and ODL approval was successfully received.

Action Taken Report Prepared by IQAC Coordinator:



Approved by:


Dr. M. A. Khan
Professor & Director
N. L. Dalmia
 Institute of Management Studies & Research
 Srishti, Sector-1, Mira Road (E), Mumbai-401107.

