



N. L. Dalmia[®]
Institute of Management Studies and Research
(A School of Excellence of N. L. Dalmia Educational Society)

Internal Quality Assurance Cell (IQAC)

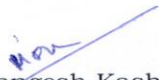
Annual Action Taken Report for the Academic Year (2018-19)

Sr. No.	Date of the Meeting	Action Areas	Action Taken
1	07/07/2018	Student Support and Progression	The focus is on overall student's development. Students are encouraged to participate in co-curricular activities. Students have participated in many extra-curricular activities.
2	07/07/2018	To prepare Academic Calendar for the year	The Academic Calendar is prepared and is circulated to students, faculties and staff.
3	07/07/2018	Revised Student Handbook for A.Y. 2018-19	The Student Handbook for A.Y. 2018-19 is prepared and is circulated to students.
4	07/07/2018	To discuss on the schedule of various Academic and Extra-Curricular activities	The schedule of various academic and extra-curricular activities is prepared and the focus is on overall development of the students.
5	07/07/2018	To decide about First International Marketing Conclave	The First International Marketing Conclave was held on 18 th August, 2018
6	07/07/2018	Distribution of Laptops to students	120 Laptops were purchased in August, 2018 and were given to the students. 20 Mac Book were purchased in October, 2018 for office.
7	07/07/2018	Purchase of Software's for office related work	5 licenses of Corel Draw and 2 licenses of Adobe Creation were purchased in the month of September, 2017.

			250 licenses of Windows 10 were purchased in September, 2018. Renewal of Alpha beta software was done in November, 2018.
8	07/07/2018	To consider the need to increase Industry Interaction with the students	Various Guest Lectures were organized departmentwise. Alumni were also invited to deliver Guest Lectures and to conduct mock interviews which will be helpful for placement purposes.
9	07/07/2018	To organize Certificate program for Finance students	Certificate program in Investment Banking was organized for Finance students in the month of September, 2018.
10	26/10/2018	To conduct MDP for MBSSIA-MSME Issues in Mira Bhayandar Municipal Corporation (MBMC) Area.	MDP was conducted for MBSSIA-MSME Issues in Mira Bhayandar Municipal Corporation (MBMC) Area.
11	26/10/2018	Updates on Research and Consultancy	Consultancy of Future Group is in progress. Police Research Projects are completed.
12	26/10/2018	To introduce Certificate Program for HR students.	Certificate course on Executive Coaching was conducted for PGDM Sem IV HR students.
13	26/10/2018	ISO Audit	The suggestions/comments given by the ISO Auditors were discussed.
14	08/02/2019	Infrastructure development as CCTV installation	Installation of CCTV facility in the campus is approved by members of Management and installations work is in Progress.
15	08/02/2019	Encouraging students to attend B-School competitions	Various events and competitions are attended by the students after taking the permission of the respective faculties.
16	08/02/2019	Updates on IT infrastructure	The Lease line was upgraded from 60 mbps to 90 mbps. Other than this, 15 computers were added.

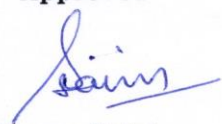
17	10/05/2019	Placement overview	The Placement status was presented by the Chairman Placements. He presented the analysis on number of companies visited, number of new companies added, number of students placed. He also mentioned the involvement of Placecom students should be continued.
18	10/05/2019	Feedback mechanism	Different Feedbacks like Student faculty feedback, Alumni Feedback, Corporate feedback etc are taken and the analysis are prepared and submitted to the Management for review and actions to be taken

Action Taken Report Prepared by:
by:


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Approved


Prof. Seema Saini
CEO
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